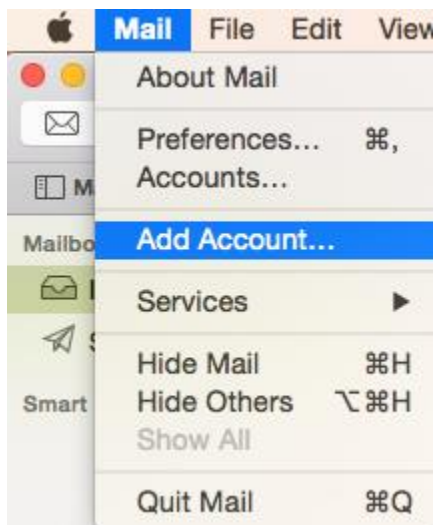


# Mac Mail Email Setup

---

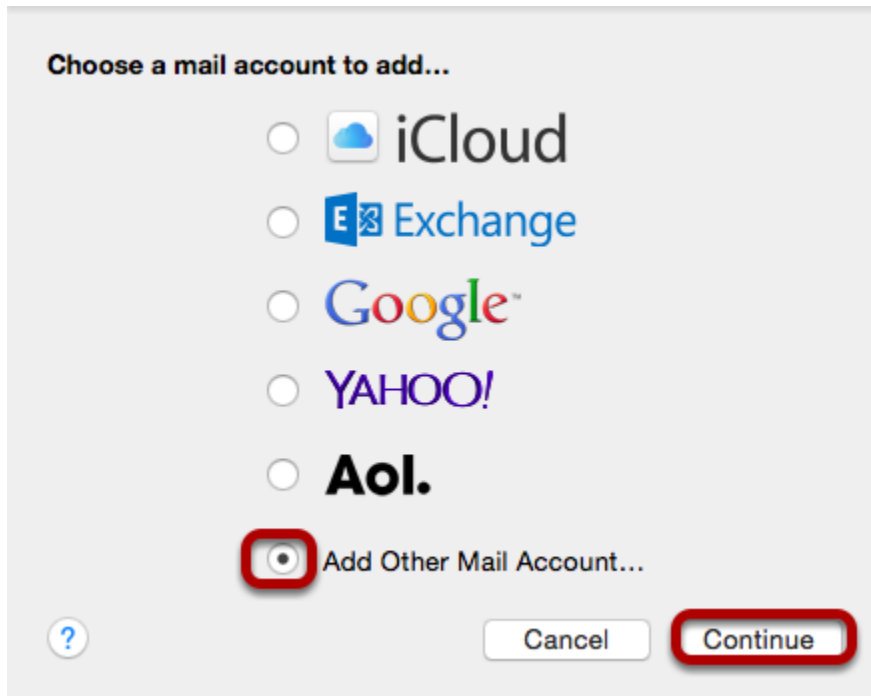
*In this tutorial we will be guiding you through the process of configuring email on Mac Mail. We are using Mac Mail Version 10.2 on OS X . If you are using a different version or operating system, these instructions may differ.*

## Step 1: Add Account



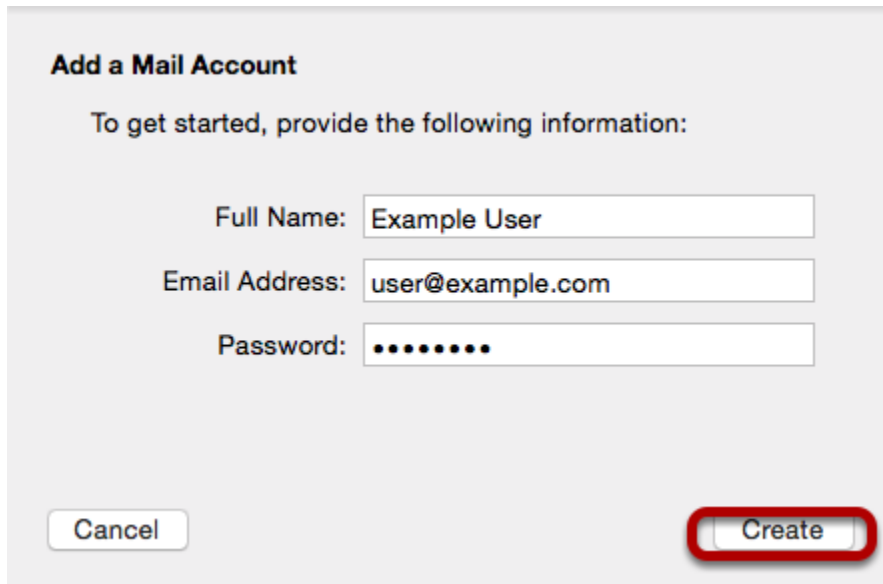
Launch Mac Mail, click on **Mail** and then select **Add Account**.

## Step 2: Select Account Type



Choose **Add Other Mail Account** and click **Continue**.

## Step 3: Enter Account Information



**Add a Mail Account**

To get started, provide the following information:

Full Name:

Email Address:

Password:

Enter the following information:

**Full Name:**

This is the name that will appear on all outgoing mail from this account.

**Email Address:**

The full email address of your account.

**Password:**

The password of your email account.

Then click **Create**.

## Step 4: Manually Configure Account

**Add a Mail Account**

To get started, provide the following information:

Full Name:

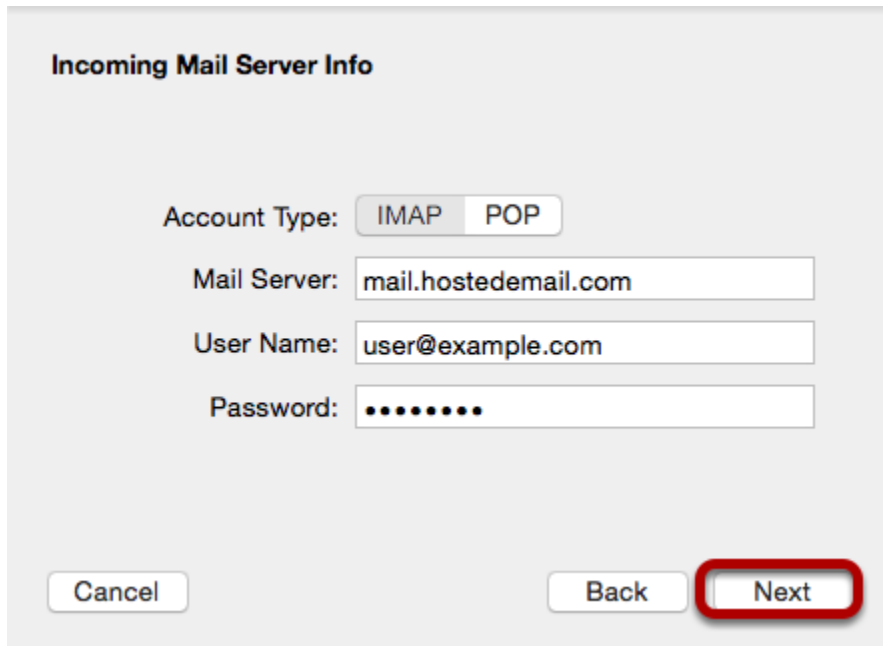
Email Address:

Password:

Account must be manually configured

The system will prompt you that manual account configuration is required. Click **Next**.

## Step 5: Enter Incoming Mail Server Information



**Incoming Mail Server Info**

Account Type:  IMAP  POP

Mail Server:

User Name:

Password:

Enter the following information:

**Account Type:**

We recommend IMAP.

**Mail Server:**

mail.hostedemail.com

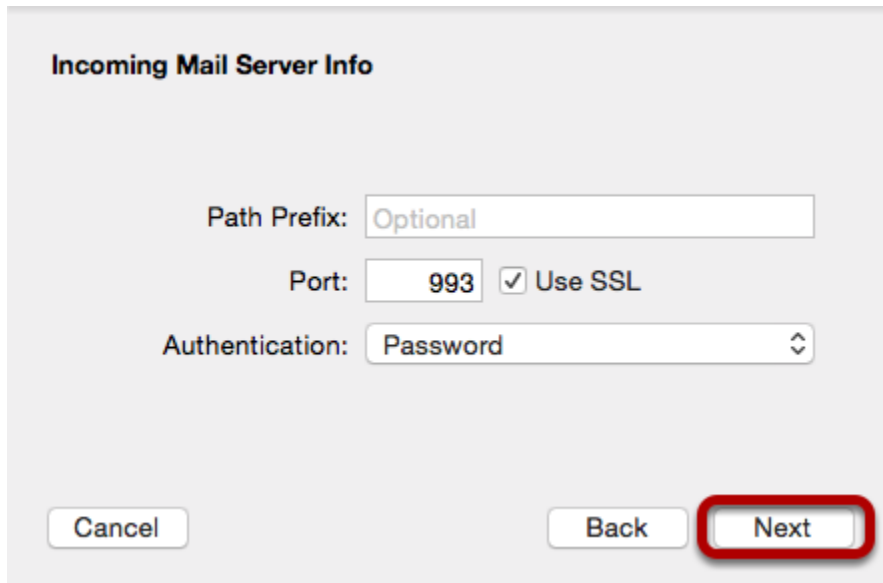
**User Name:**

Your full email address.

**Password:**

Your email account password.

## Step 6: Enter Incoming Server Port Information



**Incoming Mail Server Info**

Path Prefix: Optional

Port: 993  Use SSL

Authentication: Password

Cancel Back **Next**

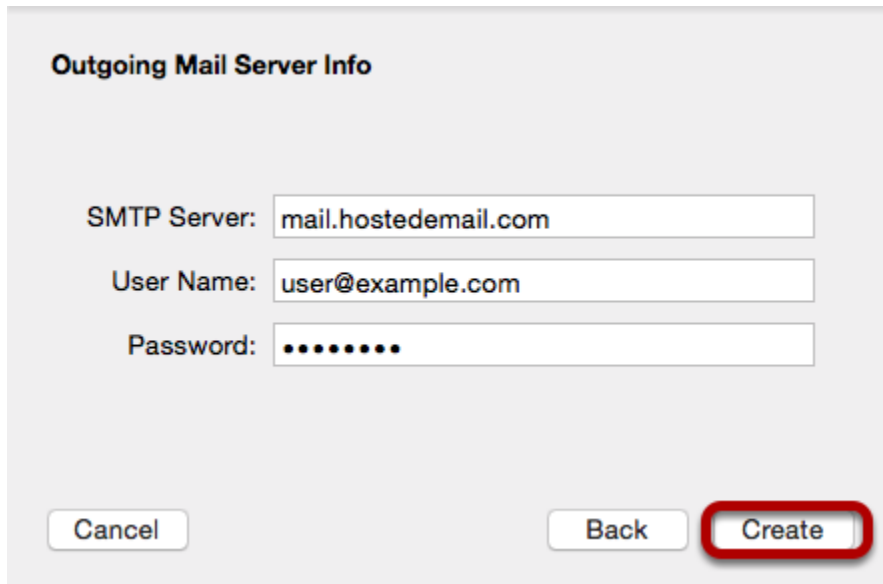
Enter the following information

**Port:**

993 (IMAP or 995 (POP))

Click **Next**.

## Step 7: Enter Outgoing Mail Server Information



**Outgoing Mail Server Info**

SMTP Server:

User Name:

Password:

Enter the following information:

**SMTP Server:**

mail.hostedemail.com

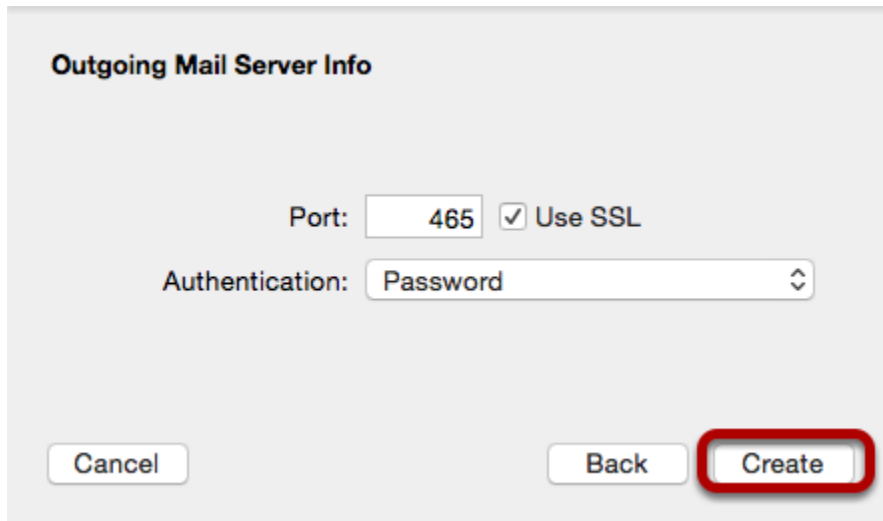
**User Name:**

Your full email address.

**Password:**

Your email account password.

## Step 8: Enter Outgoing Mail Server Port



**Outgoing Mail Server Info**

Port:   Use SSL

Authentication:

Enter the following information

**Port:**

465

Click **Create**.